



COMPARISON OF BOOKKEEPING SERVICES

	BRONZE	SILVER	GOLD	PLATINUM
	Quarterly	Monthly	Virtual Accountant	Bill Pay
Group A services*	✓	✓	✓	✓
Questions answered at no charge#	✓	✓	✓	✓
Income/expense graph		✓	✓	✓
1099's prepared at no charge^		✓	✓	✓
20% discount on business tax return		✓	✓	✓
24x7 access to Quickbooks online			✓	✓
Qtrly Business Health Report			✓	✓
Personal property tax return			✓	✓
Sales tax return			✓	✓
Mid-year tax projection			✓	✓
Worker's comp insurance report			✓	✓
Weekly or bi-weekly checks printed				✓

*Group A Services includes: Set-up initial chart of accounts, one hour start-up consultation, review prior year tax return, record transactions into general ledger or review client prepared general ledger, prepare list of proposed adjusting entries, maintain detailed fixed asset schedule, prepare compiled tax basis financial statements without disclosures.

#As long as kept to reasonable frequency and length

^Up to ten 1099's prepared at no charge, additional 1099's are \$3 each.